



**Town Council Meeting
March 3, 2021 @ 7:00 pm
VIA CONFERENCE CALL**

7:00 pm Town Council Meeting

- I. Call to Order:
- II. Opening Ceremonies
 - a. Roll Call:
 - b. Pledge of Allegiance:
 - c. Recognition of Visitors:
 - d. Announcements:
- III. Additions and Deletions to published Agenda.
- IV. Approval / Rejection of Minutes

Approval/ Rejection of Council Minutes from the February 17, 2021 Town Council Workshop Meeting.

- V. State Police:
 - a. An update on February 2021 activity.
- VI. Mayor's Report:
- VII. Reports
 - a. Town Attorney Fred Townsend III
 - b. Town Engineer Edwin Van-Otoo
 - 1. An update and discussion on Town projects
 - 2. A report on waste treatment facility costs and funding opportunities.
 - c. Town Manager Anthony S. Mangeri
 - 1. Status update on the COVID-19 pandemic.
 - 2. An announcement of the Solicitation of Candidates for the three Council Seats available to be filled.
 - 3. A report on Town Administrative Activities
 - 4. A discussion on House Bill 11, regarding the local services function of New Castle County.
 - 5. **ACTION ITEM:** Report on the status of the Town's Grasshopper and possible vote to repair or replace the Grasshopper mower with new equipment.
 - 6. **ACTION ITEM:** Discussion on purchase of new Maintenance and Town Administrative Vehicles to replace aging vehicles.

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 82764217575# and then the following password 361631# to enter the meeting.

If you choose to access the meeting online click the following link:
<https://us02web.zoom.us/j/82764217575?pwd=aHI4RDhTZ0xjME1HV0ZOcHRxSHZ3QT09>

VIII. Committee Reports

a. Finance: Chair Mayor Thomas McDonald - Co-Chair CM Edgar Dugan

1. Review and possible discussion on the January 2021 Budget vs. Actual Report.

b. Human Resources: Chair CM Patrick Miller

c. Public Works: Chair CM Edgar Dugan - Co-Chair CM Scott Lobdell

1. **ACTION ITEM:** A discussion on possible sidewalk installation at TVII, along Ginn Street and possible vote to secure bids for this project.

d. Land Use & Development: Chair CM Scott Lobdell - Co-Chair CM Edgar Dugan

1. An update on the 2020 Comprehensive Plan.
2. An update on the Zoning Code recommendations for change, from the Planning Commission.

e. Veterans Committee: Chair CM Patrick Miller - Co-Chair CM Mertz

1. A discussion on the details of the VFW Medal of Honor Ceremony.

f. Public Safety: Chair CM Patrick Miller - Co-Chair CM Mertz

1. A progress report on the the Townsend Neighborhood Watch.

g. Community Relations: Chair CM Scott Lobdell - Co-Chair CM Mertz

1. A discussion about the Town Fair and Events.

h. Parks & Recreation: Chair CM Scott Lobdell - Co-Chair CM Patrick Miller

1. **ACTION ITEM:** A discussion and possible vote on the status of the Town Park and Equipment.

i. National Wildlife Federation Liaison: CM Mertz

IX. Citizens Comments & Participation

X. Recess Council Meeting to Convene Executive Session

XI. Convene Executive Session: In accordance with 29 Del. C. §10004 (B)(4) the Town Council will be meeting in executive session strategy session relating to potential litigation with Town Attorney Townsend.

XII. Close Executive Session & Re-convene Council Meeting.

XIII. Adjournment.

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include the addition or deletion of items, including executive sessions.